

## Elk Grove – Cosumnes Cemetery District

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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, January 12<sup>th</sup> 2017 at 3:00 p.m. at the District office.

Present were: Vice Chairman Nan Mahon, Trustees: Dennis Buscher, David Lema, and Phillip Stark.

Staff: District Manager Jonathan Lambdin, District Secretary Debbie Gale and Office Assistant Alix Cote.

Visitors: Jimmy Pinocchio and Eric Larsen from Cemetery 360.

Absent: Trustee Steve Weaver (due to area flooding).

Due to a mix up at the County offices, Trustee Dennis Buscher and Trustee David Lema have not received their renewals as Board members so a quorum was not present. A call was made to Trustee Steve Weaver to approve the consent calendar and to approve a committee consisting of the attending trustees. A motion was made by Trustee Phillip Stark to create a committee in the absence of Trustee Steve Weaver which consists of Nan Mahon, Phillip Stark, David Lema and Dennis Buscher. Seconded by Trustee Steve Weaver (by phone). The vote of approval was unanimous.

**Public Comment:** None.

**Consent Calendar:** Trustee Phillip Stark made a motion to approve the December's receipts, claims, payroll plus the December 8<sup>th</sup> Meeting minutes. Seconded by Trustee Steve Weaver (by phone). The vote of approval was unanimous.

### **Discussion and/or Possible Action Items:**

- **Cem360 Presentation** - Jimmy Pinocchio and Eric Larsen made a presentation of their company Cem360 and how the District can benefit from their program. They gave the committee members a packet to review which will be added to the approved minutes.
- **Growth or no-growth resolution** - The Committee discussed whether to 1) continue growth in the District by expanding the search for property which includes the Sphere of Influence or 2) stop growing and work with what the District presently has. Trustee David Lema asked Manager Jonathan Lambdin to write up a draft for a Resolution regarding the steps of growth the District needs to take.
- **Membership in other organization** - The Committee discussed being more involved in other governmental organization as in County Cemetery Commission, LAFCo, CAPC and PCA. All agreed to be more engaged.
- **Nominations for membership on SDAC (Special District Advisory Committee)** - The Committee discussed nominations for a representative to the Special District Advisory Committee to LAFCo. Trustee Phillip Stark volunteered to represent our District.

### **Discussion, Questions and Comments:**

- **District Manager:** Manager Jonathan Lambdin discussed equipment quotes for the District. There was two quotes for a Yanmar VIO-27 excavator 1) an used machine with trailer for \$ 38,724.20 or 2) a new machine with trailer for \$ 50,483.24. Manager Lambdin suggested that the used Yanmar is available for a trial run. Manager Lambdin also gave quotes for a self-propelling dump trailer

Manager Jonthan Lambdin handed out an Outreach plan sheet to the committee for review. A copy will be attached to the approved minutes. The Outreach plan discussed website design, linking to other districts and other outlets, event budget and creating an hashtag for the District. The committee discussed each area.

- **District Secretary:** Secretary Debbie Gale report on the total expenses for the December 9<sup>th</sup> event at the Hilltop Cemetery. The event cost a total of \$ 1,806.15. Secretary Gale also had the Trustees sign a letter to the County of Sacramento for reimbursement for the Holiday dinner which was held in December.

Secretary Gale reported the final number of burials for 2016. It was reported that there were 134 full burials, 35 cremation burial (whether in ground or niche bank) and 2 cremains placed in caskets with loved ones which is a total of 171 for the year.

- **Trustees:** Trustee David Lema showed the committee the Annual Report he drafted for 2016. He asked the committee to review and make any correction to this report. The committee discussed making two mission statements for the District.

The committee/Board members volunteered to oversee several aspects of the District: Projects - Dennis Buscher, Fiscal - Phillip Stark, Community - Nan Mahon and Operations - David Lema.

This meeting adjourned at 5:46 p.m.

**Next regular Board Meeting will be held on Thursday, February 9th 2017 at 3 p.m. at the District office.**

Respectfully submitted by,

Debra L. Gale  
District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: