

Elk Grove – Cosumnes Cemetery District

Office address: 8540 Elk Grove Blvd., Elk Grove, CA 95624

Mailing address: P.O. Box 1533, Elk Grove, CA 95759-1533

Office phone: (916) 686-5170 Fax: (916) 686-6030

The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, October 12, 2017 at 3:00 p.m. at the District office.

Present were: Chairman David Lema, Trustees: Dennis Buscher, Nan Mahon, Steve Weaver.

Staff: District Manager Jonathan Lambdin, Office Assistant Alix Cote.

Visitor: Stan Carrothers, District Auditor.

Public Comment: None.

Consent Calendar: Trustee Steve Weaver made a motion to approve the receipts, claims, payroll for September 14th, 2017 meeting minutes. Seconded by Trustee Dennis Buscher. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Financial –

- 1) Current Financial Activity Reports – Trustee Phillip Stark reported that Wells Fargo is on track and looks good. No motion was made.
- 2) Assessment of District's continued participation in the County Retirement system – District Auditor Stan Carrothers explained every page in the District Audit Report. See attached report. Trustee Dennis Buscher made a motion to approve District Auditor Stan Carrothers Audit Report. Seconded by Trustee Steve Weaver. The vote of approval was unanimous.

Projects-

- 1) Improvement project at Franklin Cemetery – District Manager Jonathan Lambdin went forth in hiring Claybar with a contract underway. No motion was made.
- 2) Tree trimming project at the Elk Grove/ other cemeteries – District Manager Jonathan Lambdin is in contact with West Coast Arborist and waiting for bids. No motion was made.
- 3) Website project – District Manager Jonathan Lambdin reported that we are waiting for the finished product from website designer. No motion was made.
- 4) 360 Project – District Manager Jonathan Lambdin reported that the 360 project is completed, waiting to be attached to website when the website is completed. No motion was made.
- 5) Data base project – District Manager Jonathan Lambdin has no updated information. No motion was made.
- 6) Friends of the District docent/volunteer project – District Manager Jonathan Lambdin informed the board that we have one member of the Friends of the Cemetery, District Manager Lambdin is hoping to have a few new members by Friends of the Cemetery meeting on November 7th, 2017 at 6:30. No motion was made.
- 7) Mutual aid pact development project – District Manager Jonathan Lambdin is keeping his connections with Elk Grove Unified School District, the City of Elk Grove, and CSD. No motion was made.

Staffing –

- 1) Status of grounds keeping staffing – District Manager Jonathan Lambdin has no updated information regarding Jack Columbo, has tried reaching him twice. District Manager Lambdin is working with insurance directly. District Manager Lambdin is trying to get Nate Broglio stronger and sending him to his personal doctor. If Nate Broglio doesn't get stronger District Manager Lambdin would like to consider making Nate Broglio project leader. No motion was made.
- 2) Pending disability activities – District Manager Jonathan Lambdin has no updated information. No motion was made.

Equipment –

- 1) New equipment status – District Manager Jonathan Lambdin has had a few complications with the equiptor and has had to personally fix. No motion was made.
- 2) Planned acquisitions – District Manager Jonathan Lambdin is in contact with Enterprise to possibly start an account with them. No updated information regarding this topic.

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Special Activities –

- 1) 2017 History week activity – Chairman David Lema offered positive feedback regarding turn out, next year he would like umbrellas for the speakers along with a couple chairs at each station. No motion was made.
- 2) 2017 Holiday event – District Manager Jonathan Lambdin is having a working meeting to talk about plans for holiday event. Chairman David Lema would like to consider putting white lights on the big redwood tree in the Elk Grove Cemetery. No motion was made.

Land Acquisitions/Transactions –

- 1) Cal Trans property – San Joaquin Cemetery –Chairman David Lema would like to have Mr. Valentine from Caltrans at next board meeting along with Mike Guoiti. Before next board meeting District Manager and Trustee Steve Weaver are to meet with County of Sacramento. No motion was made.
- 2) Retiring note for Pleasant Grove Property – No updated information regarding this topic. No motion was made.
- 3) Acquiring land within the planned development of County (northwest quadrant of the District) – No updated information regarding this topic. No motion was made.

Report from District Manager/ Board Members about other Meetings –

- 1) LAFCO Commission – Next meeting is October 27th. No motion was made.
- 2) Cemetery Commission – Chairman David Lema reported that everything went great during the meeting. No motion was made.

New Business –

- 1) CAPC meeting in Sacramento – Trustee Phillip Stark would like to report at next months meeting on what he learned when he has his notes. No motion was made.
- 2) LAFCO invitation for nominations on SDAC Membership – Received a letter from Sacramento LAFCO regarding the upcoming LAFCO election. A ballot was receive for the LAFCO Special District Commissioner and Alternate. A motion was made by Chairman David Lema to select Gay Jones, from Sacramento Fire District as Commissioner, and Orlando Fuentes, Cosumnes Community Service District as Alternate. Seconded by Trustee Steve Weave. The vote of approval was unanimous.

This meeting adjourned at 4:52 p.m.

Next regular Board Meeting will be held on Thursday, November 9th, 2017 at 3 p.m. at the District office.

Respectfully submitted by,

Alix Cote
Office Assistant for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: