

## Elk Grove – Cosumnes Cemetery District

Office address: 8540 Elk Grove Blvd., Elk Grove, CA 95624

Mailing address: P.O. Box 1533, Elk Grove, CA 95759-1533

Office phone: (916) 686-5170 Fax: (916) 686-6030

The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, September 14, 2017 at 3:00 p.m. at the District office.

Present were: Chairman David Lema, Trustees: Dennis Buscher, Nan Mahon, Steve Weaver.  
Staff: District Manager Jonathan Lambdin, Office Assistant Alix Cote.  
Visitor: Stan Carrothers, District Auditor.

**Public Comment:** None.

**Consent Calendar:** Chairman David Lema asked to make a few changes to the August 10<sup>th</sup> minutes. Trustee Steve Weaver made a motion to approve the receipts, claims, payroll plus the corrected August 10<sup>th</sup>, 2017 meeting minutes. Seconded by Trustee Dennis Buscher. The vote of approval was unanimous.

### **Discussion and/or Possible Action Items:**

Financial –

- 1) Budget Status – District Manager Jonathan Lambdin has no updated information regarding this topic. District Auditor Stan Carrothers passed out two packets regarding his audit that will discuss next meeting.
- 2) Current Financial Activity Reports – No updated information regarding this topic.
- 3) Assessment of District's continued participation in the County Retirement system – No updated information regarding this topic.

Projects-

- 1) Improvement project at Franklin Cemetery – District Manager Jonathan Lambdin has been in contact with Claybar Engineering regarding updating both San Joaquin and Franklin. No motion was made.
- 2) Tree trimming project at the Elk Grove/ other cemeteries – District Manager Jonathan Lambdin has been in contact with both Cosumnes Service District (CSD) and the City of Elk Grove to see who they use. Both recommended West Coast Arborist. No motion was made.
- 3) Website project – District Manager Jonathan Lambdin is in the process of making a logo design, and is considering switching domain names from .COM to .GOV. The Website should be finished in the next six weeks. No motion was made.
- 4) 360 Project – District Manager Jonathan Lambdin reported that the project is completed, and anyone that would like to view it could stay after the meeting. No motion was made.
- 5) Data base project – District Manager Jonathan Lambdin has no updated information. No motion was made.
- 6) Friends of the District docent/volunteer project – District Manager Jonathan Lambdin informed the Board of the first meeting of "Friends of the Cemetery" will be Tuesday, September 19<sup>th</sup>, 2017 at 6:30. No motion was made.
- 7) Mutual aid pact development project – District Manager Jonathan Lambdin has made a few connections and is still growing his connections. District Manager Lambdin sat on an interview panel for CSD to create a better connection. No motion was made.

Staffing –

- 1) Status of grounds keeping staffing – District Manager Jonathan Lambdin has no updated information regarding Jack Columbo. Nate Broglio started back earlier this week. No motion was made.
- 2) Pending disability activities – District Manager Jonathan Lambdin has no updated information. No motion was made.

Equipment –

- 1) New equipment status – District Manager Jonathan Lambdin says that all equipment is running great. Trustee Nan Mahon asked how the shop is running. District Manager Lambdin says that the size is perfect, and running great. No motion was made.
- 2) Planned acquisitions – No updated information regarding this topic.

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### Special Activities –

- 1) 2017 History week activity – Office Assistant Alix Cote showed the Board what the packet will look like for the self-guided tour. Office Assistant Cote explained that the Board could invite people on their Facebook by sharing and inviting friends to our event page. No motion was made.
- 2) 2017 Holiday event – District Manager Jonathan Lambdin will consider borrowing tents from the Historical Society. No motion was made.

### Land Acquisitions/Transactions –

- 1) Cal Trans property – San Joaquin Cemetery – District Manager Jonathan Lambdin received a letter regarding the Cal Trans property. Trustee Steve Weaver would like to have a meeting with the County before we meet with Cal Trans. Trustee Steve Weaver will set up the meeting. No motion was made.
- 2) Hilltop Cemetery – Parking Lot – No updated information regarding this topic. No motion was made.
- 3) Retiring note for Pleasant Grove Property – No updated information regarding this topic. No motion was made.
- 4) Acquiring land within the planned development of County (northwest quadrant of the District) – No updated information regarding this topic. No motion was made.

### Pending Meetings –

- 1) City of Elk Grove – District Manager Jonathan Lambdin would like to continue working on having a better connection and creating bigger ties with the City of Elk Grove. District Manager Lambdin shared that CSD was the most receptive to gain a connection with and have kept in contact. District Manager Lambdin also has been in contact with Elk Grove Unified School District. No motion was made.
- 2) Boards of Cemetery Districts in the County – No updated information regarding this topic. No motion was made.
- 3) County Solid Waste Management – Hilltop parking lot – No updated information regarding this topic. No motion was made.

### Report from District Manager/ Board Members about other Meetings –

- 1) LAFCO Commission – No updated information regarding this topic. No motion was made.
- 2) Cemetery Commission – Chairman David Lema would like to send an invitation to Dr. Bob LaPerriere to invite him to our History in the Cemetery. No motion was made.

### New Business –

- 1) CAPC meeting in Sacramento – October 6<sup>th</sup> – 7<sup>th</sup> – No updated information regarding this topic. No motion was made.

### Comments –

- 1) San Joaquin Thoughts – District Manager Jonathan Lambdin would like to create something that could look like a little replica of a church.
- 2) PCA Conference – District Manager Jonathan Lambdin enjoyed his time at the PCA Conference and also made a connection with some other cemetery districts.

This meeting adjourned at 4:06 p.m.

**Next regular Board Meeting will be held on Thursday, October 12<sup>th</sup>, 2017 at 3 p.m. at the District office.**

Respectfully submitted by,

Alix Cote  
Office Assistant for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: