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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, October 11th 2018 at 3:00 p.m. at the District office.

Present were: Trustees: Dennis Buscher, Nan Mahon, and Steve Weaver.
Staff: District Manager Jonathan Lambdin, Grounds Foreman Josh Carpenter and Administrative Assistant Alix Cote

Visitors were: Intern Alex Hadler

Public Comment: None

Consent Calendar: Trustee Steve Weaver made a motion to approve September 13th minutes, receipts, claims, and payroll. Seconded by Trustee Nan Mahon. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Financial –

1) Current Financial Activity Reports – Manager Lambdin reported that the Audit should be completed by next board meeting.

Projects-

1) Project Planning Binders – District Manager Jonathan Lambdin
    a. Franklin Cemetery – Manager Lambdin reported the tree trimming is completed and that the bench has been completed and installed. Jimmy Pinocchio called into the meeting assuring the board that the drawings have been complete and will be sent to Manager Lambdin. Mr. Pinocchio would like to schedule a special meeting with the board and Manager Lambdin regarding bidding, construction, and to make sure proper procedures are being implemented.
    b. Elk Grove Cemetery – Nothing at this time.
    c. Hilltop Cemetery – Manager Lambdin reported that the tree trimming is completed, and the digitizing of maps is almost done.
    d. Pleasant Grove Cemetery – Manager Lambdin reported that the tree trimming has been completed and the haystack has been spread out. Trustee Steve Weaver would like to see if the extra land can be rented out and be farmed again.
    e. San Joaquin Cemetery – Manager Lambdin reported that the trees still need to be trimmed. Manager Lambdin has been in contact with CalTrans, the new contact over this piece of land is Paul. Paul has informed Manager Lambdin that there is no way to get this piece of land for cheap, in fact it would have to be appraised again and the pricing would be based on the current appraisal of the land. Manager Lambdin believes it would be best for the district to back off the piece of land considering it wouldn't be worth it to us to purchase for cemetery use. Both Trustees Steve Weaver and Dennis Buscher believe Manager Lambdin should watch the land as it goes to auction to see what the price could be.
    f. Elder Creek Cemetery – Manager Lambdin reported that the tree trimming project still needed to be completed. Manager Lambdin explained another issue with the Ramos Family in lot 125. Christina Ramos is buried in lot 125 and her parent Ruben Ramos and Letcia Peats claim to have purchase three full plots when Christina (daughter) passed away. Manager Lambdin isn't sure that three plots can fit in lot 125, and nor does the cemetery have records that go that far back. The board would like

to honor what the cemetery can fit. Either three full plots, one already being used, or two plots and room for cremation, again with one plot already being used.

g. Kent Street Shop – Manager Lambdin reported that the shop is still working great.

2) Database project – Manager Lambdin reported that everything is going well.
3) Friends of the District docent/volunteer project – Nothing at this time.
4) Mutual aid pact development project – Manager Lambdin believes this will be an ongoing process. Nothing new at this time.

Staffing –

1) Status of grounds keeping staffing – Grounds Foreman Josh Carpenter reported everything working fine.
2) Policies (Current, revised, new) – Manager Lambdin would like to write up a document allowing the Ramos family to use Lot 125.

Equipment –

1) New equipment status – Nothing at this time.
2) Planned acquisitions – Manager Lambdin reported that he is still shopping for a tractor.

Special Activities –

1) 2018 History Week – Trustee Dennis Buscher thought that the tours went well and that we had a decent turnout, next year he would like to get in contact with some of the Chinese families to tell stories. Manager Lambdin recommended that we only do one tour per year, he believes doing two tours was a little too much for the cemetery.

Land Acquisitions/Transactions –

1) Cal Trans property – San Joaquin Cemetery – This portion of the meeting was covered under project planning binders of San Joaquin Cemetery.
2) Acquiring land within the planned development of County (northeast quadrant of the District) – Nothing at this time.

Pending Meetings – Manager Lambdin will plan a meeting with all Trustees and Jimmy Pinocchio to go over Franklin Cemetery.

Report from District Manager / Board Members about other Meetings –

1) LAFCO Commission – Chairman Phillip Stark wasn't here to report.
2) Cemetery Commission – Nothing at this time

New Business – Nothing at this time.

Executive Session – None.

This meeting adjourned at 4:16 PM.

Next regular Board Meeting will be held on Thursday, November 8th 2018 at 3 p.m. at the District office.

Respectfully submitted by,

Alix Cote
Board Clerk for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: