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# ADDENDUM

## NOTICE

### SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES OF ELK GROVE – COSUMNES CEMETERY DISTRICT

**Thursday, August 15<sup>th</sup> 2024 at 6:30 p.m.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the Board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the authority of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot act on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need to for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order -
2. Roll call of the Board –

The Board of Trustees of Elk Grove – Cosumnes Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meeting. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

3. Public comment on any agenda item – (Must register to comment)
4. Consent Calendar **Refer to:**
  - A. Approval of the minutes from June 13<sup>th</sup> Board Meeting and July 18<sup>th</sup> Business Meeting and the Financial Report for June and July (1, 2, 3 and 4)
5. Discussion and/or Possible Action items:
  - A. Facilities report –
    - 1) Bill from landlord of Kent Street property
  - B. Staffing -
  - C. Equipment -
  - D. Pending Meetings -
  - E. Report from District Manager and Board members about other meetings -
  - F. New business/On going projects –
    - 1) Legal - Brian Hughes – Best, Best and Krieger
      - a) Bounced Check policy
      - b) Employee Handbook
      - c) Shop
  - G. Executive Session (**if necessary**) - Closed

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below. Once the closed session has ended, the Board meeting will be reconvened in open session. The Chairman or the presiding officer will make any announcements required by the Brown Act relative to reportable actions taken during the closed session.

- H. Reconvene to Open session/Closed session report.
- I. Adjournment

This agenda was posted 8th of August 2024. Also available at [www.egccd.com](http://www.egccd.com)