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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, January 9th 2020 at 2:00 p.m. at the District office.

Present were: Chairman: Steve Weaver, Trustees: Chheavy Lema and Dennis Buscher.

Staff: District Manager Jonathan Lambdin, Secretary Debbie Gale and Groundkeeper, Josh Carpenter.

Public Comment: None.

Consent Calendar: Trustee Dennis Buscher made a motion to approve December 20th minutes and the financial reports for December. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Projects-

- 1) Project Planning Binders –
 - a. Franklin Cemetery – Manager Lambdin showed the Trustees pictures of the brick work on the fence posts, niche and completed compass. Manager Lambdin discussed contacting a company from Stockton to hydroseed certain areas in the Franklin cemetery when this project is completed.
 - b. Elk Grove Cemetery – Nothing at this time.
 - c. Hilltop Cemetery – Nothing at this time.
 - d. Pleasant Grove Cemetery – Nothing at this time.
 - e. San Joaquin Cemetery – Manager Lambdin reported that the homeless issue has been deal with.
 - f. Elder Creek Cemetery – Nothing at this time.
 - g. Kent Street Shop – Manager Lambdin reported on two issues at the Kent Street warehouse. 1) One of the large doors needed rollers replaced and 2) there is an issue with the breaker box.
- 2) Audit Recommendations #1-7 –
 - a. Recommendation #6 – Manager Lambdin reported that Stanley Property Management will be taking over the care of the rental property at Pleasant Grove. A lease agreement has been completed. Manager Lambdin will contact the company for a copy of this agreement.
 - b. Audit - Manager Lambdin report that he is hoping that next month Mr. David Farnsworth will be ready to present the 2018-2019 Audit to the Board.

Staffing –

- 1) Status of groundskeeping staffing – Manager Lambdin has hired an additional groundkeeper. Manager Lambdin will be starting to interview for the Sales/Assistant administrative position soon. Several resumes have been received.

Equipment –

- 1) New equipment status – Nothing at this time.
- 2) Planned acquisitions – Nothing at this time.

Pending Meetings – Nothing at this time.

Report from District Manager / Board Members about other Meetings –

- 1) Investment firm review - The Board discussed briefly to move the District's investment funds from Wells Fargo Advisors to the Stifel Investment Company which Sandra Wheeler is working for. A motion was made by Trustee Chheavy Lema to move the investment funds from Well Fargo Advisors to the Stifel Investment Company. Seconded by Trustee Dennis Buscher. The vote of approval was unanimous.

New Business –

- 1) The Board set Tuesday, January 21st 2020 at 3 p.m. for a Special Board meeting. They will be discussing District pricing plus premium areas at the Franklin cemetery and throughout the District.

Executive Session - None

Time started:

Time ended:

This meeting adjourned at 2:37 p.m.

Special meeting will be held on Tuesday, January 21st 2020 at 3 p.m. AND the next regular Board Meeting will be held on Thursday, February 13th 2020 at 2 p.m. at the District office.

Respectfully submitted by,

Debra L. Gale

District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: