



Office address: 8540 Elk Grove Blvd., Elk Grove, CA 95624

Mailing address: P.O. Box 1533, Elk Grove, CA 95759-1533

Office phone: (916) 686-5170 Fax: (916) 686-6030

www.egccd.com

The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting by phone on Thursday, April 9th 2020 at 2:10 p. m. Office staff were at the District office and Trustees at home on phones.

Present were: By phone: Chairman: Steve Weaver, Trustees: Chheavy Lema and Dennis Buscher.

Staff: District Manager Jonathan Lambdin, Secretary Debbie Gale and Groundkeeper, Josh Carpenter.

Public Comment: None.

Consent Calendar: Trustee Dennis Buscher made a motion to approve February 13th minutes and the financial reports for February and March. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Projects-

- 1) Project Planning Binders –
 - a. Franklin Cemetery – Manager Lambdin informed the Board that a “T” needs to be added to the Backer-Foskett bench engraving. Trustee Dennis Buscher reported that the Backer-Foskett family is pleased with the rose garden and bench. Manager Lambdin is still working on getting the Franklin Cemetery hydroseeded. Trustee Buscher asked about the weeding in several areas of the Franklin Cemetery. Groundkeeper Carpenter will investigate it. Manager Lambdin stated that the roof of the maintenance building is leaking at the Franklin Cemetery. Groundskeeper Jock Billeaud will re-roof it as soon as the District is not so busy with burials.
 - b. All other cemeteries and Kent Street Shop – Nothing new but maintenance currently.

Staffing –

- 1) Status of groundskeeping staffing – Manager Lambdin reported that protective gear has been getting the staff – Gloves, hand sanitizer and he is working on getting masks. Trustee Lema informed Manager Lambdin that she will provide masks for the staff and deliver them on Friday, April 10th. All burial services are limiting families to 10 individuals as stated in the CDC guidelines. All preneed arrangements are on hold at this time.

Equipment –

- 1) New equipment status – Manager Lambdin reported that one of the trucks keeps overheating but he believed it has been fixed.
- 2) Planned acquisitions – Manager Lambdin reported on the information he received from John at Enterprise Fleet services regarding new trucks for the District. Details as follows: Five vehicles (2 three quarter ton trucks, one 1 ton Duly, one Cargo van with a rollout tray and one SUV – Four years lease plus all point maintenance for all vehicles – Mileage limit of 100,000 miles (Estimated cost \$ 45,000. to \$ 60,000. per year). Manager Lambdin will send the emails he has received to the Trustees for their review. Manager Lambdin will get more information from John at Enterprise answering some of the Trustees questions. This action was tabled until next month’s meeting.

Pending Meetings – Nothing at this time.

Report from District Manager / Board Members about other Meetings –

- 1) Chairman Weaver and Manager Lambdin met with the Elk Grove Unified School District regarding the use of the back property of Pleasant Grove Cemetery for access to the Pleasant Grove School during their renovations. Manager Lambdin has not heard back from the EGUSD as of this meeting.
- 2) Chairman Weaver and Manager Lambdin met with Supervisor Don Nottoli regarding possible expansion property in the northern area of the District. Supervisor Nottoli asked for a letter stating what the District is looking for. Chairman Weaver and Manager Lambdin also discussed their concerns with appointments to the Board of Trustees for the District. Trustee Buscher asked if they had talked about the Cosumnes Service District request by Director Gil Albiani. Trustee Buscher would like to discuss this issue further at the next Board meeting.
- 3) Chairman Weaver and Manager Lambdin also met with Dave Lema and George Beitzel regarding the Union House Cemetery off of Grantline Road. Manager Lambdin recommended not to process any further with this cemetery. There are too many concerns and issues with the Union House Cemetery.
- 4) Trustee Dennis Buscher attended the CAPC Conference several month's ago. He reported that it was well attended. He mentioned that several Districts are interested in the GPD equipment Manager Lambdin is working with.

New Business –

- 1) Niche prices increase (all cemeteries) – Manager Lambdin recommended raising the prices of niches in the Hilltop, old Franklin and Pleasant Grove cemeteries. A list of prices will be attached to these approved minutes. A motion was made by Trustee Dennis Buscher to approve the new niche prices for Hilltop, old section of Franklin niches and Pleasant Grove cemeteries. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.
- 2) Memorial Day – Manager Lambdin suggested under the circumstances of the Coronavirus issue cancelling Memorial Day for this year. The Board of Trustees agreed.
- 3) SCERS Resolution 2020-1 – The Trustees reviewed the Resolution 2020-1 draft regarding the SCERS membership policy. A motion was made by Trustee Dennis Buscher to accept this resolution as stated. It was seconded by Trustee Chheavy Lema. The vote of approval was unanimous.
- 4) Audit for 2018 – 2019 - Manager Lambdin reported that Mr. Farnsworth will be attending next month's meeting regarding the audit for 2018 -2019. A copy of the preliminary audit was sent by email to each Trustee for review.

This meeting adjourned at 3:24 p.m.

****Next regular Board Meeting will be held on Thursday, May 14th 2020 at 2 p.m. at the District office.**

Respectfully submitted by,

Debra L. Gale
District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: May 14th 2020