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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, June 11<sup>th</sup> 2020 at 2:00 p. m.

Present were: Chairman: Steve Weaver, Trustees: Chheavy Lema, Dennis Buscher and Jessica Green.

Staff: District Manager Jonathan Lambdin, Assistant Julia Smith, Secretary Debbie

Gale and Groundkeeper Jack Colombo. Absent: Trustee Margrethe Forseth-Andrews.

Visitors: None.

**Public Comment:** None.

**Consent Calendar:** Trustee Dennis Buscher made a motion to approve May 14th minutes and the financial reports for May. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

**Discussion and/or Possible Action Items:**

Projects-

- 1) Project Planning Binders –
  - a. Franklin Cemetery – Manager Lambdin reported on two quotes he received for final grading, weed abatement, and seeding of a new section of the Franklin Cemetery. Manager Lambdin would like to have Jimmy Pinocchio, Franklin Cemetery project manager, review both quotes. Trustee Dennis Buscher asked about several dry spots in the Franklin Cemetery. Manager Lambdin and Groundkeeper Colombo explained that a valve (Station 12) needs to be replaced in the older section of the Franklin Cemetery. The Groundskeepers are working on it.
  - b. Elk Grove Cemetery – Trees have been trimmed.
  - c. Hilltop Cemetery – Many funeral services have been taken care of at the Hilltop cemetery. The annual dry spot issue is back this year. The Groundskeepers are working on it.
  - d. Pleasant Grove Cemetery – Also, many funeral services have taken place at the Pleasant Grove cemetery. Manager Lambdin reported on taking care of a tree issue for Mr. Beck, a neighbor of the Pleasant Grove Cemetery.
  - e. San Joaquin Cemetery – Dry spots also have hit the San Joaquin Cemetery.
  - f. Elder Creek Cemetery – Many tree limbs have come down in the Elder Creek Cemetery. General clean-up has been done by the Groundskeepers.
  - g. Kent Street warehouse – Nothing currently.

Staffing –

- 1) Status of Groundskeeping staffing – Manager Lambdin reported on the ankle injury to Groundskeeper Jock Billeaud. Trustee Dennis Buscher asked about the creating of another groundsman position. A discussion and explanation between District Manager and Trustees happened regarding who is currently hired and what Manager Lambdin would like to see happen with the ground staff.

Equipment –

- 1) New equipment status – Manager Lambdin reported still looking for a used/or cheap rotary mower for mowing and maintaining a fire break in the fields at the Pleasant Grove Cemetery.
- 2) Planned acquisitions – Manager Lambdin asked to table the discussion about the Enterprise fleet contract/Vehicle issue. He is still researching information for the Board.

Pending Meetings – Nothing currently.

Report from District Manager / Board Members about other Meetings – Nothing currently.

New Business –

- 1) Preliminary budget for 2020 - 2021 – The Board of Trustees reviewed the changes to this budget by Manager Lambdin. A motion was made by Trustee Chheavy Lema to approve the Preliminary Budget for 2020 – 2021. It was seconded by Trustee Jessica Green. The vote of approval was unanimous. Resolution for the Preliminary Budget was signed by Chairman Steve Weaver and District Secretary, Debra Gale.

This meeting adjourned at 3:05 p.m.

**\*\*Next regular Board Meeting will be held on Thursday, July 9<sup>th</sup> 2020 at 2 p.m. at the District office.**

Respectfully submitted by,

Debra L. Gale  
District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: June 9<sup>th</sup> 2020