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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, October 8th 2020 at 2:04 p.m.

Present were: Chairman: Steve Weaver, Trustees: Peggy Forseth-Andrews, Dennis Buscher, Jessica Green and Chheavy Lema.

Staff: District Manager Jonathan Lambdin, Assistant Julia Smith and Secretary Debbie Gale.

Public Comment: None.

Consent Calendar: Trustee Dennis Buscher made a motion to approve September 10th Board meeting minutes and the financial reports for September. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Projects-

- 1) Project Planning Binders –
 - a. Franklin Cemetery – Manager Lambdin showed the Board a drawing of the preliminary dry well for the Franklin Cemetery.
 - b. Elk Grove Cemetery – Nothing new currently.
 - c. Hilltop Cemetery – Nothing new currently.
 - d. Pleasant Grove Cemetery – Nothing new currently.
 - e. San Joaquin Cemetery – Nothing new currently.
 - f. Elder Creek Cemetery – Manager Lambdin was contacted by a family who would like to place a marker for their loved one but there is no record on the location of this grave. Manager Lambdin told the family if a location is not found for this loved one, the headstone can be placed on the father’s plot. Manager Lambdin would like to remap this cemetery as soon as possible. Manager Lambdin also contacted the County records to see about past burial permits for the Elder Creek Cemetery but was told that they do not keep permits after one year.
 - g. Kent Street warehouse – Nothing new currently.

Staffing –

- 1) Status of Groundskeeping staffing – Nothing new currently.

Equipment –

- 1) New equipment status – Nothing new currently.
- 2) Planned acquisitions – Manager Lambdin did receive a call back from the State of California regarding the purchasing vehicles for the District. He is now waiting for an email with pricing and additional information.

Pending Meetings – Nothing currently.

Report from District Manager / Board Members about other Meetings – No addition meetings were attended.

Manager Lambdin discussed and gave copies to the Board members to review then vote on at the next Board meeting:

- 1) Release and waiver of claims form – headstones
- 2) Official purchasing contract for the District

Manager Lambdin informed the Board of the information he received from attorney, Bob Hunt about the District writing its own “ordinances”. He also discussed changing the Covid 19 policy to open the number of people attending to mirror what funeral homes are allowing. Manager Lambdin showed the Board the headstone proof of Mr. Nguyen’s parents’ marker at the Pleasant Grove cemetery which was discussed last month.

Chairman Weaver has received a thank you card from the Foundation that the Board donated money to in the name of Trustee Dennis Buscher’s brother who recently passed away.

New Business –

- 1) Review of District policies - Trustee Green explained that the committee is still meeting and reviewing policies.

This meeting adjourned at 2:56 p.m.

The next regular Board Meeting will be held on Thursday, November 12th 2020 at 2 p.m. at the District office.

Respectfully submitted by,

Debra L. Gale

District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: November 12th 2020