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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, February 13th 2020 at 2:00 p.m. at the District office.

Present were: Chairman: Steve Weaver, Trustees: Chheavy Lema and Dennis Buscher.
Staff: District Manager Jonathan Lambdin, Secretary Debbie Gale and Groundkeeper, Jack Colombo.

Public Comment: None.

Consent Calendar: Trustee Dennis Buscher made a motion to approve January 9th minutes, January 21st Special Board minutes and the financial reports for January. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Projects-

- 1) Project Planning Binders –
 - a. Franklin Cemetery – Manager Lambdin reported that the final walk thru for the construction project at the Franklin Cemetery is tomorrow – February 14th at 10 am. He also indicated that now sprinklers and hydroseeding can be done in several of the areas affected by the construction. Also, the area designated for the Backer-Foskett Memorial garden is being fixed up and roses trimmed. The utility building at the Franklin Cemetery will be getting a new roof soon.
 - New Niche pricing – Manager Lambdin handed out a packet showing the premium pricing for the new niche wall at the Franklin Cemetery. Pricing vary \$ 1,000.00 to \$ 3,000.00. Also, a list of premium areas for burials was handed out with prices varying from \$ 800.00 to \$ 1,600.00. All this information will be attached to the corrected minutes. A motion was made by Trustee Buscher to approve the set prices for the new niche wall and premium areas as stated. Seconded by Trustee Lema. The vote of approval was unanimous. Manager Lambdin did show the Board the oxidized vase and ring he would like used on the new niche wall.
 - Cenotaph wall - Manager Lambdin discussed several options for the cenotaph wall in the Franklin Cemetery. Manager Lambdin and Paul Ruhkala from Ruhkala Monument Company has met earlier in the week to discuss lettering for this wall. A motion was made by Trustee Buscher to set the price of \$ 350.00 which included engraving for each name with the lettering at 3/4” and 1/2” spacing. Seconded by Trustee Lema. The vote of approval was unanimous.
 - b. Elk Grove Cemetery – Nothing at this time.
 - c. Hilltop Cemetery – Nothing at this time.
 - d. Pleasant Grove Cemetery – Nothing at this time.
 - e. San Joaquin Cemetery – Nothing at this time.
 - f. Elder Creek Cemetery – Nothing at this time.
 - g. Kent Street Shop – Nothing at this time.
- 2) Audit Recommendations #1-7 – Chairman Weaver indicated that this issue can be removed from the agenda.

Staffing –

- 1) Status of groundskeeping staffing – Manager Lambdin reported that everything is good at this time.

Equipment –

- 1) New equipment status – Manager Lambdin is talking with Enterprise Fleet services regarding new trucks for the District.
- 2) Planned acquisitions – Manager Lambdin is investigating purchasing a new tamper for burials.

Pending Meetings – Nothing at this time.

Report from District Manager / Board Members about other Meetings –

- 1) Sacramento County Cemetery Advisory Commission – Manager Lambdin attended the commission meeting this morning. The Commission is working on an educational outreach program regarding District Cemeteries.
- 2) Tracy Cemetery Board Meeting - Chairman Steve Weaver attended the Tracy Cemetery District's Board Meeting recently. Chairman Weaver reported on how the Tracy District conducts their meetings and their District concerns.

New Business –

- 1) CSD Proposal - Chairman Steve Weaver informed the Board regarding a phone call he had from Gil Albiani, Board Member of the Cosumnes Service District in Elk Grove. Chairman Weaver asked the Board about their feelings regarding CSD's intentions. Manager Lambdin and Chairman Weaver will be setting up a meeting with Supervisor Don Nottoli soon.
- 2) Meeting and travel reimbursements – Chairman Weaver asked for clarification on stipends for meetings. There is a limit of four per month with a \$100.00 per meeting.
- 3) Special District Advisory Committee (SDAC) nominations – The LAFCo is looking for any Board Members to volunteer to be nominated to the SDAC commission. No one currently.
- 4) Sponsorship for Thundering Herds – The District has been contacted to advertise on a shirt for the Thundering Herds for \$ 100.00. The Board unanimous agreed to sponsor the Thundering Herds.
- 5) Memorial Day planning for May 25th 2020 - Manager Lambdin met with former Board member, Dave Lema about Memorial Day program this year. The war/conflict will be the Vietnam war. Mr. Lema will be working on a possible fly over by a helicopter squadron. Manager Lambdin will be contacting the group "Walk for Veterans" to see what their plan is.

Executive Session - None

This meeting adjourned at 3:45 p.m.

****Next regular Board Meeting will be held on Thursday, March 12th 2020 at 2 p.m. at the District office.**

Respectfully submitted by,

Debra L. Gale
District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: April 9th 2020

****NOTE: This Meeting was canceled due to the outbreak (virus).
No meetings were held in March.**