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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their first Board teleconference on Thursday, January 14th 2021 at 2:00 p.m.

Attending this teleconference were:

Chairman: Steve Weaver, Trustees: Peggy Forseth-Andrews, Dennis Buscher, Jessica Green and Chheavy Lema.

Staff: District Manager Jonathan Lambdin, Assistant Julia Smith and Secretary Debbie Gale.

Public Comment: None.

Consent Calendar: Trustee Dennis Buscher made a motion to approve November 12th Board meeting minutes and the financial reports for November and December. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Projects-

- 1) Project Planning Binders – Funeral services have been the top priority currently.
 - a. Elk Grove Cemetery – Manager Lambdin reported an issue with homeless individuals and garbage dumping in the front parking area of the cemetery. A camera and new “no parking after dusk” signs have been placed.
 - b. Pleasant Grove Cemetery – Extra pylons have been added to the entrances to stop vehicles from going thru the chains and getting into the cemetery.
 - c. San Joaquin Cemetery – The electrical box was destroyed and in the process of being replaced.
 - d. Hilltop Cemetery, Elder Creek Cemetery, and Kent Street warehouse – Nothing new currently.

Staffing –

- 1) Status of Groundskeeping staffing – Manager Lambdin reported working on getting an extra groundskeeper to train since Groundkeeper Jack Colombo will be retiring in March or April. Manager Lambdin would like an overlap of training. Trustee Peggy Forseth-Andrews ask Manager Lambdin if the District has a policy regarding retirement. The District does not.

Equipment –

- 1) New equipment status – Nothing currently.
- 2) Planned acquisitions – Manager Lambdin shared with the Board the “Fleet plan” sheet (attached to the approved minutes). This plan includes three vehicles, lowering device, rolling casket placer, toolboxes and lights. A motion was made by Trustee Dennis Buscher to approve: 1) Chevy Equinox not exceeding \$ 28,000.00, Chevy 2500 ¾ ton not exceeding \$ 30,000.00 and Chevy 3500 1 ton not exceeding \$ 30,000.00. Seconded by Trustee Peggy Forseth-Andrews. The vote of approval was unanimous.

Pending Meetings – Manager Lambdin asked if any one of the Trustees would like to join him in a teleconference meeting January 19th at 10 am with CSD. Trustee Peggy Forseth – Andrews said she would. Manager Lambdin also reminded the Trustees about the Ethic training teleconference on January 21st at 9 a.m.

Report from District Manager / Board Members about other Meetings – Manager Lambdin shared with the Board the Covid-19 Prevention Program he wrote for the District which will be attached to the approved minutes. All Trustees were emailed a copy of this prevention program.

New Business –

- 1) Review of District policies - Committee is still reviewing policies but will set up a date to finish soon.
- 2) Farming Lease agreement - Manager Lambdin and Chairman Weaver reported on the “Farming Lease agreement” sent to Austin Mitchell to dry farming to the back 15 acres of the Pleasant Grove Cemetery. A copy of this agreement was emailed to the Trustees and attached to the approved minutes.
- 3) Election of officers for 2021 - Trustee Chheavy Lema nominated Steve Weaver to continue as Chairman of the Board, Trustee Dennis Buscher nominated Peggy Forseth-Andrews to be Vice Chairman and Trustee Chheavy Lema nominated Jessica Green to Treasurer of the Board. A motion was made by Trustee Dennis Buscher to approve the following: Chairman – Steve Weaver, Vice Chairman – Peggy Forseth-Andrews and Treasurer – Jessica Green. Seconded by Trustee Chheavy Lema. The vote of approval was unanimous with the Board members present.

This meeting adjourned at 3:15 p.m.

The next regular Board Meeting will be held on Thursday, February 11th 2020.

Respectfully submitted by,

Debra L. Gale - District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: February 11, 2021