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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, May 13th 2021 at 2:00 p.m. at the District office. Attending this meeting were:

Chairman: Steve Weaver, Trustees: Peggy Forseth-Andrews and Jessica Green.

Staff: District Manager Jonathan Lambdin and Secretary Debra Gale.

Absent: Trustee Chheavy Lema, Trustee Dennis Buscher and Assistant Julia Smith.

Public Comment: None.

Consent Calendar: Trustee Green made a motion to approve the corrected April 8th Board meeting minutes and the financial reports for April. Seconded by Trustee Forseth-Andrews. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Audit report 2019 – 2020, David Farnsworth CPA -

Mr. Farnsworth reviewed with the Board the completed audit report for the fiscal year of 2019 – 2020. One recommendation Mr. Farnsworth has for the District is to hire an accountant to report accurate financial statements throughout the year. A motion was made by Chairman Steve Weaver to accept the 2019 - 2020 audit as presented. Seconded by Trustee Forseth-Andrews. The vote of approval was unanimous. All paperwork for this audit presentation will be placed with the approved minutes.

Projects-

- Hilltop Cemetery – The Board discussed the recent incident with a headstone at the Hilltop Cemetery. Manager Lambdin reported contacting the mother of the family and offered to meet the family and Bob Sharrer from Sharrer Monuments at any time to look at the headstone.
- Pleasant Grove Cemetery – Manager Lambdin has not heard back from the Nguyen family about the headstone agreement. He will keep the Board updated.

Staffing – Nothing currently.

Equipment - Manager Lambdin is still looking for a purchase order example for purchasing new trucks.

Pending Meetings – Manager Lambdin attended the quarterly meeting with the heads of the Elk Grove community. Manager Lambdin has contacted Elk Grove’s City Manager about the Board’s concerns regarding two areas at the Elk Grove Cemetery: 1) the property in front of the cemetery and 2) “stay clear” signage at the driveway.

Manager Lambdin has contacted Bob Hunt, attorney about reviewing of the District handbook. No return call as of this meeting.

Report from District Manager / Board Members about other Meetings – Nothing new currently.

New Business –

- 1) Patriots Day – Manager Lambdin reported working on a letter of invitation for the City, County and other organizations. He also contacted Golden State Risk Management about insurance questions and tried to contact food trucks for the event.

Executive Session –

The Board went into an Executive session with the report of a personnel matter with no action taken.

This meeting adjourned at 3:24 p.m.

The next regular Board Meeting will be held on Thursday, June 10th 2020.

Respectfully submitted by,

Debra L. Gale – District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: June 10, 2021