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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, July 8th 2021 at 2:02 p.m. at the district office. Attending this meeting were: Chairman Steve Weaver, Trustees: Dennis Buscher, Jessica Green, Chheavy Lema and Peggy Forseth-Andrews. Staff: District Manager Jonathan Lambdin, Assistant Manager/Sales Julia Smith and Secretary Debra Gale.

Public Comment: None.

Consent Calendar: Trustee Buscher made a motion to approve the June 10th Board meeting and June 22nd Special meeting minutes and the financial reports for June. Seconded by Trustee Green. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Facilities Report-

- Franklin Cemetery – Manager Lambdin reported receiving three bids for hydro-seeding the Franklin cemetery. He is still waiting for two more bids. Manager Lambdin has been advised to wait on this hydro-seeding project until October or November for cooler weather.
- Elk Grove Cemetery – Manager Lambdin reported on what he found on the Assessors website regarding the roadway at the Elk Grove cemetery. Trustee Lema will let Manager Lambdin know of a Title company for a title search on the Elk Grove cemetery to double check his findings.
- San Joaquin Cemetery – Manager Lambdin reported on the trash issue at the San Joaquin cemetery.

Staffing – Job advertisement was posted this week according to Manager Lambdin.

Equipment – nothing currently.

Pending Meetings – Chairman Weaver noted the upcoming CAPC conference in San Luis Obispo this October.

Report from District Manager / Board Members about other Meetings – Manager Lambdin reported helping out Community Service District (CSD) recently with an interview panel for a job opening.

Manager Lambdin handled out to the Trustees a sick and vacation liability report which was recommended by attorney, Bob Hunt. He will be compiling this report every six months.

New Business –

1) District handbook – Manager Lambdin emailed the revised District handbook to each Trustee to review. The handbook was updated by attorney, Bob Hunt with all the current laws. A motion was made by Trustee Forseth-Andrews to approve the revised District handbook. Seconded by Trustee Buscher. The vote of approval was unanimous.

2) Patriot Day - Manager Lambdin discussed with the Board moving Patriot Day to the Elk Grove cemetery since the Franklin cemetery will not be ready. The Board discussed setting the budget at \$ 1,500.00 for this event. A motion was made by Trustee Forseth-Andrews to approve a budget of \$ 1,500.00 for the Patriot Day event. Seconded by Trustee Green. The vote of approval was unanimous.

Executive session –

The Board went into an Executive session. Reporting a personnel discussion with no action taken. This meeting adjourned at 3:29 p.m. The next regular Board Meeting will be held on Thursday, August 12th 2021.

Respectfully submitted by

Debra L. Gale – District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: August 20th 2021