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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held their regular Board meeting on Thursday, December 9th 2021 at 2:01 p.m. at the District office. Attending this meeting were: Chairman Steve Weaver, Trustees: Dennis Buscher, Jessica Green, Chheavy Lema and Peggy Forseth-Andrews. Staff: District Manager Jonathan Lambdin, District Secretary Debra Gale, Manager’s Assistant/Sales Julia Smith, Groundkeepers Jack Colombo and Nate Broglio.

Public Comment: None.

Consent Calendar: Trustee Green made a motion to approve the November 18th Special meeting minutes with changes and the financial reports for November. Seconded by Trustee Buscher. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Facilities Report-

The groundskeepers have been busy fixing sinking graves, using the rodent control device and weekly burials. Groundskeeper Colombo reported the gates at the Elder Creek Cemetery are continually left open by the lawn maintenance company.

Staffing – Manager Lambdin reported on the two temporary employees from Express services. He also reported that SCERS contacted him about Jack Colombo’s retirement date which will be February 5th.

Equipment – Manager Lambdin is purchasing toolboxes for the warehouse and one of the trucks. He is still waiting for the rolling placer from the ASCO company.

Pending Meetings – Manager Lambdin informed the Board of the Area Manager’s meeting on December 16th. Chairman Weaver asked the Board if they had received the leaflet on the CAPC Conference in March and encouraged all Board members to attend.

Report from District Manager / Board Members about other Meetings – Manager Lambdin handed out restructuring documents to the Board for review.

New Business –

1) Policies – The Board reviewed and discussed two policies for the District. Policy #25 – Workplace violence and Policy #26 – Code of Conduct. Trustee Lema made a motion to approve both documents subject to the review of the District’s attorney. Seconded by Trustee Buscher. The vote of approval was unanimous. Copies of these policies will be placed in the Policy book and with the approved minutes.

2) Board leadership for 2022 - Nominations were discussed as follows: Chairperson for 2022 - Trustee Peggy Forseth-Andrews, Vice-Chairperson for 2022 - Trustee Chheavy Lema and Treasurer Trustee Dennis Buscher. Trustee Buscher made a motion having Trustee Forseth-Andrews serve as Chairperson and Trustee Lema serve as Vice-Chair for 2022. Seconded by Trustee Green. The vote of approval was unanimous. Then Chairman Weaver made a motion to have Trustee Buscher serve as Treasurer for 2022. Seconded by Trustee Forseth-Andrews. The vote of approval was unanimous. The Board then discussed the District’s banking issues and will be working on it during this next year.

This meeting adjourned at 2:59 p.m. The next regular Board Meeting will be on Thursday, January 13th 2022 at 2 p.m.

Respectfully submitted by

Debra L. Gale – District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: January 20th 2022