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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held a Special Board meeting on Thursday, January 20th 2022 at 2:00 p.m. at the District office. Attending this Zoom meeting: Chairman Peggy Forseth-Andrews, Trustees: Dennis Buscher, Jessica Green and Steve Weaver. Staff: District Manager Jonathan Lambdin, Manager’s Assistant/Sales Julia Smith and District Secretary Debra Gale. Absent: Trustee Chheavy Lema

Public Comment: Dane Wadle, representative for California Special District Association (CSDA). He spoke of how this association is an advocate for Special Districts in California and the assistance they can provide.

Consent Calendar: Trustee Weaver made a motion to approve the December 9th Board meeting minutes with corrections and the financial reports for December. Seconded by Trustee Buscher. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Facilities Report - Manager Lambdin reported that general cleaning up is happening at each of the cemeteries.

Staffing – Manager Lambdin reported that two temporary employees from Express services have been hired elsewhere. He has contacted the Employee Relations company to do background checks on future employees.

Equipment – Manager Lambdin again reported there is no word on five new vehicles ordered for the District. He did report that the rolling placer for the trailer has arrived.

Pending Meetings – Manager Lambdin and Chairman Forseth-Andrews reported on their zoom meeting with Cosumnes Service District (CSD) recently. Manager Lambdin reported also attended a Zoom meeting with the Cemetery Commission this week.

Report from District Manager / Board Members about other Meetings – Manager Lambdin would like to start a “General Aid Agreement” to help other Districts with services if needed. Each of the Trustees agreed to have this added to next month’s agenda for discussion. Chairman Forseth-Andrews asked that if the Trustees have any questions, please forward them to Manager Lambdin.

New Business –

1) Updated Employee Handbook – The Trustees were emailed the updated Employee Handbook earlier this month for review by Manger Lambdin. The two policies discussed last month have been included in the 2022 Employee Handbook. Trustee Buscher made a motion to approve the 2022 Employee Handbook as formatted. Seconded by Trustee Green. The vote of approval was unanimous.

This meeting adjourned at 2:38 p.m. The next regular Board Meeting will be on Thursday, February 10th 2022 at 2 p.m.

Respectfully submitted by

Debra L. Gale – District Secretary for the Elk Grove – Cosumnes Cemetery District

Date Minutes approved: February 10th 2022