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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held a regular Board Meeting on Thursday, November 10th 2022 at 2:00 p.m. at the District office. Trustees in attendance include Chair Peggy Forseth-Andrews, Trustees: Dennis Buscher and Steve Weaver. Staff: District Manager Jonathan Lambdin, Office Manager Julia Smith, District, Secretary Debra Gale and Grounds Supervisor Nick Ingoffo. Absent: Trustee Jessica Green and Chheavy Lema. Visitor: David Farnsworth, District Consultant.

Public Comment: None.

Consent Calendar: Trustee Steve Weaver made a motion to approve the amended October 13th Board Meeting and the financial reports for October. Seconded by Trustee Dennis Buscher. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Facilities Report –

- Franklin Cemetery – Manager Lambdin reported that seeding of grass is being done at this time. Also, Manager Lambdin and Trustee Buscher selected locations for trees. Manager Lambdin will be talking to an arborist about what kind of trees to plant.
- Elk Grove Cemetery – Brick work continues to go on.

Staffing - Manager Lambdin informed the Board that Julia Smith will be leaving the District on December 12th and he has hired Rebecca Krikorian for Julia Smith's position starting November 17th.

Equipment – Manager Lambdin report that one of the '05 trucks has been repaired and back in use.

Pending Meetings – None.

Report from District Manager and Board Members about other meetings – Manager Lambdin reported on his presentation on October 17th to the Elk Grove Historical Society meeting.

New Business –

1) Auditor proposals - Two packets were sent out prior to this meeting for two Accounting firms: Harshwal & Company and BG accounting corporation. Manager Lambdin and David Farnsworth, District consultant reviewed and gave their recommendation for both proposals with the Board for next year's audit. Trustee Buscher made a motion to go with the recommendation of BG accounting corporation. Seconded by Trustee Weaver. The vote of approval was unanimous. A copy of the signed engagement letter will be included with the approved minutes.

2) Lease extension for the Kent Street warehouse – Manager Lambdin is still waiting for a return call from the attorney regarding the matter.

3) Meeting time change - The Board discussed a change to the time of the District monthly Board Meeting. A motion by Trustee Buscher to change the meeting time each month to 6:30 p.m. starting December 2022. Trustee Weaver seconded it. The vote of approval was unanimous.

4) Five-year District plan – Chair Forseth-Andrews asked the Board to start making a five-year project plan list for the District. Chair Forseth-Andrews and Manager Lambdin will start first developing this list.

5) Holiday dinner - Manager Lambdin reported talking to the grounds crew about a holiday dinner. It was indicated that they would rather have a luncheon on the 12th of December since Julia Smith will be leaving that month. Manager Lambdin will research a Mexican restaurant in the area to accommodate this luncheon.

- The Board did go into Executive session with no report at the conclusion.

This meeting adjourned at 2:55 p.m.

The next regular Board Meeting will be on Thursday, December 8th 2022 at 6:30 p.m.

Respectfully submitted by,

Debra L. Gale – District Secretary

Elk Grove – Cosumnes Cemetery District

Date Minutes approved: December 8th 2022