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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held a regular Board Meeting on Thursday, March 14th 2024 at 6:30 p.m. at the District office. Trustees in attendance include Dennis Buscher, Jessica Green and James Means. Staff: District Manager Jonathan Lambdin and District Secretary Debra Gale. Visitors: Larry Sahota, Commander of American Legion Post #55 and Councilman Pat Hume, Sacramento County Supervisor. Absent: Chair Peggy Forseth-Andrews.

Note: Manager Lambdin asked for agenda item F3 to be moved to the front of the agenda since the public comment will be part of this item. The Board agreed.

Public Comment: Mr. Sahota and Mr. Hume addressed the Board about this year's Memorial Day program honoring Bryan Hall who was killed in the Vietnam conflict.

Consent Calendar: Trustee Buscher made a motion to approve February 8th Board Meeting minutes and February financial report. Seconded by Trustee Means. The vote was unanimous.

Discussion and/or Possible Action Items:

Facilities Report – Manager Lambdin reported many events in several of the cemeteries. The Elk Grove Cemetery bathroom window was broken. A rock was thrown by a young man on Saturday, March 2nd in the early evening. The window is now boarded up while a replacement is being worked on. A police report was filed with the Elk Grove police department. Also broken was the back window of one of the trucks at the Pleasant Grove Cemetery. Unfortunately, while mowing around the property, a rock was kicked up and broken through the truck window. Manager Lambdin has already had the truck window replaced.

The backflow at the Pleasant Grove Cemetery has been repaired but for some reason there is no water on the older side of the cemetery. Manager Lambdin will be looking into whether it is an electrical issue or the pump. Manager Lambdin reported on the issue found at the Elder Creek Cemetery Monday morning, March 4th. A body was found in the cemetery by two of the groundkeepers. No information has been received from the Sacramento police department regarding the outcome. Both groundkeepers have been offered counseling from the District by Manager Lambdin but both say that they are ok.

The Elk Grove Water Service notified Manager Lambdin about a backflow problem at the Kent Street warehouse which needs to be addressed. The backflow is not up to code and needs to be changed. Manager Lambdin does not know how much this will cost the District at this time.

New niches are in place at the Hilltop Cemetery. Two walls and two towers are completed. The fencing is not in place currently. Manager Lambdin would like to open the new niches for sale as soon as possible. Manager Lambdin suggested leaving the pricing of the niches the same as set for now until July. The Board would like to review and compare all the District prices in July. Trustee Buscher made a motion to leave the pricing for the new niches at the Hilltop Cemetery the same. It was seconded by Trustee Means. The vote was unanimously approved.

Manager Lambdin has signed up the District for a language translation service. It came to his attention recently that the District needs help periodically with families. The service is on a need to use basics.

Staffing – Manager Lambdin reported monthly training was completed by himself, the office manager and grounds supervisor.

Equipment – None.

Pending Meetings – None.

Report from District Manager and Board Members about other meetings – Trustee Means reported on the Memorial day meeting he attended on February 13th. The program will stay the same as last year's program. It was suggested to take a picture of Bryan Hall's headstone for the front cover of the program this year. Manager Lambdin will arrange for a photographer.

New Business –

1) Warehouse issue plus Resolution 2024-2 (moving of funds from the Land account to Rent/Lease account) - Manager Lambdin received an email from the property manager for the Kent Street warehouse. In this email, a letter of reconciliation and expense costs invoice for the period of 2022-2023 which includes an increase to the NNN fee of \$1,000.00 per month starting in 3/1/2024. The invoice is for \$11,066.90 for past fees. Manager Lambdin explained that this was not accounted for at the budget time and funds around \$35,000.00 will need to be moved to accommodate this invoice and future monthly invoices. Trustee Buscher made a motion to approve the staff's recommendation to transfer \$ 35,000.00 from the Land account (#41410100) to the Rent/Lease services account (#2171). Seconded by Trustee Means. The vote of approval was unanimous. Copies of all invoices and the resolution will be added to the approved minutes as a future record.

Manager Lambdin discussed what the next move needs to happen with the warehouse situation whether to build at the Pleasant Grove Cemetery or continue to look for warehouse in the area. He has reached out to the Elk Grove School District regarding land near the Franklin Cemetery. Currently, the Elk Grove School District is not ready to do anything. The Board and Manager Lambdin discussed the possibilities of building a basic metal building at the Pleasant Grove Cemetery.

Side note: Manager Lambdin would like the Board to think about extending the Eligibility policy to include employees who work for the District but do not live in the District. The Board asked Manager Lambdin to check with the lawyers.

This meeting was adjourned at 8:04 p.m.

Next regular Board Meeting will be April 11th 2024 at 6:30 p.m.

Respectfully submitted by,

Debra L. Gale – District Secretary Elk Grove – Cosumnes Cemetery District

Date Minutes approved: April 18th 2024