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The Board of Trustees of the Elk Grove – Cosumnes Cemetery District held our regular Board Meeting on Thursday, October 10th 2024 at 6:30 p.m. at the District office. Trustees in attendance include Chair Peggy Forseth-Andrews, Dennis Buscher, Jessica Green and James Means. Staff: District Manager Jonathan Lambdin and District Secretary Debra Gale.

Public Comment: None.

Consent Calendar: Trustee Buscher made a motion to approve the August 15th and August 26th Special Board Meetings minutes plus August and September financial reports. Seconded by Trustee Means. The vote of approval was unanimous.

Discussion and/or Possible Action Items:

Facilities Report – Manager Lambdin reported on the following:

- The District has been busy with burials.
- The air conditioner at the rental home has been fixed.
- Squirrel holes are being filled at the Elk Grove Cemetery.
- The San Joaquin Cemetery water issue is being looked at. The homeless near San Joaquin have been messing with the electric box again. Manager Lambdin is working on a situation. Chair Forseth-Andrews suggested calling Supervisor Pat Hume for assistance.

Staffing – Manager Lambdin reported what training has been completed for the month.

Equipment – Manager Lambdin reported that the 2013 truck tires have been replaced. He also reported picking up grave liners from Pettigrew and Sons for the District for the first time.

Pending Meetings – Chair Forseth-Andrews asked when the next Memorial Day planning meeting is. Manager Lambdin stated that it would be November 19th from 11 am to 1 pm. Golden Risk Management will be having a training meeting in Corning, CA which Manager Lambdin is trying to attend.

New Business –

Proposal of services for civil engineering- The Board reviewed this proposal before this meeting and discussed this proposal at the Business Meeting in July. Trustee Green made a motion to approve this proposal as written. Seconded by Trustee Buscher. The vote of approval was unanimous. Chair Forseth – Andrews and Manager Lambdin signed the proposal.

Updated Employee Handbook- Manager Lambdin explains that the update to the handbook was not ready but will be for the next Board Meeting. He had received a “Workplace Violence Prevention Program” today which will be added to the handbook. The Board reviewed this program. Trustee Buscher made a motion to approve this program and future placement in the handbook. Seconded by Trustee Means. The vote of approval was unanimous.

The Board went into Closed Session at 7 p.m. and reconvened at 7:34 p.m. The Chair reported that no action was taken – informational only.

This meeting was adjourned at 7:35 p.m.

Next Board Meeting will be November 14th 2024 at 6:30 p.m. at the District office.

Respectfully submitted by,

Debra L. Gale – District Secretary Elk Grove – Cosumnes Cemetery District Date Minutes approved: 11/14